

LLANFAIR COMMUNITY COUNCIL
Minutes of Council Meeting held at
Llanfair Primary School
On Thursday, 8th October 2026 at 7.00pm.

Present: Chairperson: Councillor Liz Loch
Councillors : Steph Bonnar, Tim McIlveen, Ray Simkiss, Jim Teague
and Shaun Trigg.

In Attendance: Jackie Griffin, Clerk.

Item 1: Apologies for Absence.
Councillors Julian Hitchcock and Mary Llewellyn.

Item 2: Declarations of Interest.
None.

Item 3: Community Police Matters.
No incidents for August
2 Anti social behaviour and 1 theft for July.

Once again, disappointment was expressed at the lack of detail provided.
The Clerk will contact the Police again asking for more information.

Item 4: To consider and approve the minutes of the Meeting held 3rd September 2026.
Proposed by Councillor McIlveen, seconded by Councillor Bonnar and
resolved that the minutes of the Meeting held on 3rd September 2026 be
approved.
Councillor Loch signed the minutes.

Item 5: Matters arising from the Minutes, which are not included in this Agenda.
No matters arising.

Item 6: Chairperson's Report.
Councillor Loch reported that she and the Clerk will be attending a One Voice
Wales webinar on the subject of the Boundary Review on 15th October and
then they will both be meeting with the Chairs and Clerks of Llandow
Community Council and Llanmaes Community Council on 23rd October.

Item 7: Clerk's Report
7.1 Finances.
Bank balance was noted at **£4,311.63** (Current Account £2,342.77 and
Business Reserve Account £1,968.86).

Payments made since last meeting are:
Clerk's Salary (September) – 199.48;
HMRC Tax (September) - £49.80.
Audit Wales (Audit for 2024/2025) - £200.00;
J Griffin (Reimbursement of Zoom fees for April to August 2026) - £83.95;

Chairperson's Initials.....

Llanfair Primary School (Hire of Hall for July meeting) - £45.00 (*not yet presented at the bank*);
St Hilary Village Hall (Hire of Hall - £45.00.

Payments due to be made are:

Clerk's Salary (October) - £199.48;
HMRC Tax (October) - £49.80;
Webjects Limited (Cloud server hosting £333.25; Domain Renewal £95;
E-mail Hosting £129) - £668.70 (includes VAT of £111.45).

Proposed by Councillor Simkiss, seconded by Councillor Loch and **resolved** that all payments due be made.

No Receipts.

7.2. Other items.

- (i) The Clerk advised that she had sent a Nil return into the Democracy and Boundary Commission reporting on Councillors Allowances for 2025/2026.
- (ii) The Clerk advised that she had attended a workshop held at the Vale of Glamorgan Council's Offices on 6th October on the subject of 'improving communication between the Vale of Glamorgan Council and Town and Community Councils. Discussions took place around tables and suggestions were put forwarded.
The evening included a presentation on 'Placemaking' currently being undertaken in the four towns in the Vale of Glamorgan.

Item 8: To consider grant applications received.

Two applications for grant funding had been received:

- Received from St Hilary Forum to cover expenses including:

3m x 2m curtain of waterfall lights for the telephone box	- £40
Replacment 25m icicle lights for the outside of the Village Hall	- £80
Replacement external Christmas tree	- £100
Replacement lights for the Christmas tree	- £50
Sundry items eg. plugs, cabling etc	- £50
Total	- £320
- Received from St Mary Church Residents Association:

Purchase and delivery of Christmas Tree	- £180
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Proposed by Councillor Loch, seconded by Councillor Teague and **resolved** that each application is given £180.

Resolved that in pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfies the requirements of that section approves the payment of £180 to St Hilary Forum and £180 to St Mary Church Residents Association.

Item 9: To report on Highway Issues.

- 9.1 It was reported that the pothole in the road in Llandough has now been filled.

- 9.2 A number of dead trees along the road in Llandough to be reported to the Vale Council.
- 9.3 Weeds on the pavement at Church Terrace, St Mary Church to be reported to the Vale Council.
- 9.4 It was reported that a new street light has been erected adjacent to East Down Barns in St Hilary.

Item 10: To discuss the Vale of Glamorgan Community Councils Boundary Changes.
No items.

Item 11: Reports of Representatives.

- 11.1 Councillor Trigg had been given a number of maps indicating footpaths around St Hilary which require a walker to check them out as being passable. It was agreed to pass them to local dog walkers who use those footpaths for their assistance with this task.
- 11.2 It was noted that the Community Liaison Committee meeting scheduled for 15th October has changed to 26th November.
- 11.3 The Local One Voice Wales Committee is due to meet on 12th October.

Item 12: Correspondence and Publications which do not necessarily require discussion. i.e for noting only – *previously sent out by e-mail.*

- 12.1 VGC (Vale of Glamorgan Council) – Business Support Newsletters 2026.
- 12.2 OVW (One Voice Wales) – E-Bulletin Issues 29 and 30.
- 12.3 OVW – Training courses from August to December 2026.
- 12.4 OVW – Biodiversity Course 24th September.
- 12.5 OVW – ‘Y Llais – The Voice’ – Issue 4.
- 12.6 Llantwit Town Mayor’s Evening of Music – 3rd October 2026.
- 12.7 VGC – ‘Aberthaw identified as potential location for tidal lagoon development’ – for information.
- 12.8 The Democracy and Boundary Commission Cymru – ‘Guide to the 2030 Review of Senedd Constituencies.

All items were forwarded to Councillors prior to the meeting and were noted.

Item 13: Correspondence from Residents.
None.

Item 14: Planning Matters

Decision on Planning Application No. **2026/00496/FUL** – Extension and alteration of existing dwelling, including the erection of a rear glazed extension and reconfiguration of internal layout at Woodlands Cottage, Llandough – **approved with 5 conditions.**

Item 15: Place, Date and Time of the next Meeting – Thursday, 5th November 2026, 7.00pm at St Hilary Village Hall.

..... Chairman.
Date: 5th November 2026.

DRAFT