

LLANFAIR COMMUNITY COUNCIL
Minutes of Council Meeting held at
Llanfair Primary School
On Thursday, 8th January 2026 at 7.00pm.

Present: Vice Chairperson: Councillor Steph Bonnar
Councillors : Tim McIlveen, Ray Simkiss and Jim Teague.

In Attendance: Jackie Griffin, Clerk.

Item 1: Apologies for Absence.
Councillors Julian Hitchcock, Mary Llewellyn, Liz Loch and Shaun Trigg.

Item 2: Declarations of Interest.
None.

Item 3: Community Police Matters.
PCSO Davies had forwarded the following report for November and December:
07/11/2025 (St Hilary)
Report of 5 cars parked up revving their engines.
Outcome: No CCTV or vehicle registrations provided, AREA ANTI SOCIAL BEHAVIOR referral submitted.

No occurrences for December 2025.

Item 4: To consider and approve the minutes of the Meeting held 4th December 2025.
Proposed by Councillor Bonnar, seconded by Councillor Simkiss and **resolved** that the minutes of the Meeting held on 4th December 2025 be approved.
Councillor Bonnar signed the minutes.

Item 5: Matters arising from the Minutes, which are not included in this Agenda.
No matters arising.

Item 6: Chairperson's Report.
No report.

Item 7: Vale of Glamorgan Councillor's Report.
No report.

Item 8: Clerk's Report
8.1 Finances.
Bank balance was noted at **£5,402.68** (Current Account £3,442.47 and Business Reserve Account £1,960.21).

Payments made since last meeting are:
Clerk's Salary (December) - £199.48;
HMRC Tax (December) - £49.80;

The Poppy Appeal (poppy wreath) - £20.00;
Valeways Walking Festival (Financial assistance agreed at October meeting) - £100.00;
Wales Air Ambulance (Grant Aid payment to assist with costs of charity) - £50.00;
St Hilary Village Hall (Hire of Hall for December meeting) - £45.00.

Payments due to be made are:

Clerk's Salary (January) - £199.48;
HMRC Tax (January) - £49.80;
J Griffin (Reimbursement of Zoom Fees September to December 2025 - £67.16 (VAT £11.20);
J Griffin (Reimbursement of cost of light cover and bulb for BT Box) - £34.80.

Proposed by Councillor Bonnar, seconded by Councillor Simkiss and **resolved** that all payments due be made.

Receipts: Third precept payment for 2025/2026 - £1,974.00 received into bank account.

Item 9: To discuss Budget and set Precept for 2026/2027.

The Clerk had prepared forecast figures of receipts, payments and bank reconciliation up to 31st March 2026 (end of the financial year). The forecast receipts for the current financial year are £5,843 with payments of £7,316.09. This could give a overspend on the year of £1,231 with a projected balance in the bank of £2,873.62 on 31st March 2026. It was acknowledged that the Council had received unforeseen payments of £780 caused by having to move the website and e-mail to a different company and a number of grants to organisations had been awarded totalling £695.

The precept on a Band D property is currently £15.06. An increase in the precept of £1 would result in an extra £394. If the precept is not increased the total precept due to the Council for 2026/2027 would be £5,834.

Proposed by Councillor Teague, seconded by Councillor McIlveen and **resolved** that the precept should remain at the current level of £15.06 on a Band D property for the next financial year 2026/2027.

Item 10: To discuss Councillors' Allowances for the year 2025/2026.

The Clerk reminded Members of the allowances available to them to claim being an annual allowance of £156 for work at home and £52 for printing costs. The Clerk to e-mail a form which Councillors can use if they wish to turn down the allowances or can send an e-mail direct to the Clerk to indicate they are turning down the allowances. If the Clerk does not receive an indication, the allowance will be paid.

Item 11: Highway Issues.

Members discussed the various recent roadworks which have been carried out without notice to residents. Clerk to ask if notification can be given in advance via the Community Council to inform residents and persons affected.

- Item 12: To discuss/approve the Biodiversity Action Plan.**
Members discussed the Biodiversity Action Plan which had been prepared.
Proposed by Councillor Bonnar, seconded by Councillor Teague and **resolved** that the Biodiversity and Resilience of Ecosystems Duty Report be approved by the Community Council.
- Item 13: To give any update on the appointment of a Minority Authority Representative (MAR) onto the Governing Body of Llanfair Primary School.**
No update.
- Item 14: Reports of Representatives.**
- 14.1 Councillor Bonnar advised that the next Community Liaison Meeting will be held on 22nd January 2026.
- 14.2 The Clerk advised that she had attended the meeting of the Western Vale Rural Community Councils Group in Cowbridge Town Hall on 15th December 2025.
- The main purpose of the meeting was to discuss mainly their dissatisfaction with the operation of the Community Liaison Meetings and communication between their Councils and the Vale of Glamorgan Council. It was felt that the Charter between the Town and Community Councils needs to be reviewed and, possibly improved.
- With regard to the Community Liaison Meetings and the representatives from the Police and Fire Service, it was felt that rather than detail, they would prefer to have trends between figures from month to month or quarter to quarter.
- They want the representatives of Rural Town and Community Councils to have better representation.
- Discussion then went onto the Town and Community Boundary Review and, in particular, the lack of information being provided to the Councils affected by the changes. It was confirmed that One Voice Wales is going to hold webinars in 2026 regarding this and that the Monitoring Officer at the Vale of Glamorgan Council has stated at a Clerks Meeting that she will hold a meeting dedicated to the item.
- A Member of the Standards Committee was present at the meeting and he was meeting with Tom Bowring, Director of Corporate Services and Rhiannon Birch, Chair of the Community Liaison Committee the next day to discuss the Western Vale Community Councils group. The Clerk had a copy of informal notes from that meeting which would be e-mailed out to Members for their information.
- Item 15: Correspondence and Publications which do not necessarily require discion. i.e for noting only – *previously sent out by e-mail.***
- 15.1 VGC (Vale of Glamorgan Council) – Business Support Newsletters 5th and 19th December 2025.
- 15.2 OVW (One Voice Wales) – E Bulletin 15.

- 15.3 OVW Training Courses – December 2025 to March 2026.
- 15.4 Police and Crime Commissioner – ‘Funding Safety Together’ Survey.
- All items were forwarded to Councillors prior to the meeting and were noted.***
- Item 16: Correspondence from Residents.**
E-mail from a resident of St Hilary thanking the Community Council for the funding provided towards the costs of celebrating Christmas in the village. The festivities had been hugely successful.
- Item 17: Planning Applications.**
- 17.1 Planning Application No. **2025/01130/FUL**
Location: Coed Hills, Llantrithyd Road, St Hilary
Proposal: Proposal to dig two new wildlife ponds, using the spoil from those ponds to infill an existing pond on-site which has been significantly compromised by the presence of Crassula helmsii (New Zealand Pigmyweed).
No objection.
- 17.2 Decisions on recent Planning Applications.
None.
- Item 18: Place, Date and Time of the next Meeting -
Thursday, 5th February 2026, 7.00pm at St Hilary Village Hall.**

..... Chairman.

Date: 5th February 2026.