

LLANFAIR COMMUNITY COUNCIL
Minutes of Council Meeting held at
St Hilary Village Hall
On Thursday, 3rd September 2026 at 7.00pm.

Present: Chairperson: Councillor Liz Loch
Councillors : Julian Hitchcock, Mary Llewellyn, Ray Simkiss and Jim Teague.

In Attendance: Jackie Griffin, Clerk.

Item 1: Apologies for Absence.
Councillors Steph Bonnar, Tim McIlveen and Shaun Trigg.

Item 2: Declarations of Interest.
Councillor Simkiss – Item 14.1 Planning Application No. **2026/00496/FUL** – neighbouring property.

Item 3: Community Police Matters.
The Clerk had received crime figures for June:
1 Welfare Concern
1 Road Related.
No further information or background details were provided.
The Clerk will, once again, ask if more detailed information could be shared with the Community Council.

Councillor Loch advised that there was an incident of ‘wild camping’ on the downs recently and, as a result, two local dogs had vet visits with one eating cannabis and the other eat a rag, both items were left by the ‘wild campers’. There was a concern, at the time, of the risk of fire with the extreme heat and very dry vegetation.
Clerk to report incidents to the Police.

Item 4: To consider and approve the minutes of the Meeting held 2nd July 2026.
Proposed by Councillor Loch, seconded by Councillor Llewellyn and **resolved** that the minutes of the Meeting held on 2nd July 2026 be approved.
Councillor Loch signed the minutes.

Item 5: Matters arising from the Minutes, which are not included in this Agenda.
5.1 Item 8.1 – The ‘hole’ in the road in Llandough has still not been filled.
Clerk to report to the Highways Department.

Item 6: Chairperson’s Report.
Councillor Loch reported on the last meeting of the local committee of One Voice Wales:

- There was a presentation by Cwm Taf Morganwg Health Board on a diabetes pilot strategy. The Clerk to forward the presentation pages to all Members.
- It was reported that with regard to free training sessions, there is a problem with Councillors booking courses and then not attending.

Chairperson’s Initials.....

- With regard to the Local Boundary Review, One Voice Wales has asked the Welsh Government to postpone the agreed changes. It was resolved that preparations for the change should continue until such time that the requested postponement is confirmed.

Item 7: Clerk's Report

7.1 Finances.

Bank balance was noted at **£4,889.86** (Current Account £2,921.00 and Business Reserve Account £1,968.86).

Payments made since last meeting are:

Clerk's Salary (July and August) - £398.96;
HMRC Tax (July and August) - £99.60.

Payments due to be made are:

Clerk's Salary (September) - £199.48;
HMRC Tax (September) - £49.80;
Audit Wales (Audit for 2024/2025) - £200.00;
J Griffin (Reimbursement of Zoom fees for April to August 2026) - £83.95;
Llanfair Primary School (Hire of Hall for July meeting) - £45.00;
St Hilary Village Hall (Hire of Hall for this meeting) - £45.00.

Proposed by Councillor Llewellyn, seconded by Councillor Simkiss and **resolved** that all payments due be made.

Receipts

Second Precept Payment for the financial year 2026/2027 - £1,945.00.

Audit for the financial year ended 31st March 2026.

The Clerk reported that the file containing the required paper work for the above-mentioned financial year has been deposited at the Audit Wales in Cardiff. The audit is a 'full' one requiring more information than in the previous two years when the audits were 'basic' ones.

Item 8: To report on Highway Issues.

8.1 Councillor Llewellyn advised that she had received a number of e-mails from a resident reporting on concerns at the speed of traffic along the St Athan Road. Some of the e-mails have been forwarded to the Clerk for reporting to the Highways Department at the Vale of Glamorgan Council.

8.2 Members discussed the recent application placed by the Vale of Glamorgan Council and regarding the weight limit on the bridge at Howe Mill on the St Athan Road. It was reported that the weight limit is to be enforced but Members would query how this is to be done. The Clerk to contact the Highways Department to ask for clarification on what is happening with regard to the bridge referring to enforcement and when will the required repairs be carried out.

Item 9: To discuss the Vale of Glamorgan Community Councils Boundary Changes.

Item covered under the Chairperson's Report (Item 6).

- Item 10: To discuss the Community Council's Notice Boards.**
The Clerk outlined her frustrations with efforts to find a person to carry out some maintenance to the notice boards but would continue to chase.
- Item 11: Reports of Representatives.**
It was reported some excellent maintenance and improvements have been carried out to a footpath in Llandough.
- Item 12: Correspondence and Publications which do not necessarily require discussion. i.e for noting only – previously sent out by e-mail.**
- 12.1 VGC (Vale of Glamorgan Council) – Business Support Newsletters 10th and 24th July and 7th and 21st August 2026.
- 12.2 OVW (One Voice Wales) – E-Bulletin Issues 27 and 28.
- 12.3 OVW – Training courses from August to December
- All items were forwarded to Councillors prior to the meeting and were noted.***
- Item 13: Correspondence from Residents.**
None.
- Item 14: Planning Matters**
- 14.1 Planning Application No. **2026/00496/FUL**
Location: Woodlands Cottage, Llandough
Proposal: Extension and alteration of existing dwelling, including the erection of a rear glazed extension and reconfiguration of the internal layout.
No objection.
- 14.2 Decision on Planning Application:
(i) Planning Application No. **2026/00391/FUL** – Variation of Condition 2 (Plan Specification) of Planning application 2025/00627/FUL – Demolition of small single storey rear extension, replaced with a 2-storey rear extension. Remodel internally, re-insulated, updating windows and recladding of existing building. Removal of poor condition trees and replacement – **approved.**
- 14.3 Councillor Bonnar had forwarded an article to the Clerk regarding a proposal entitled, 'Afon Ddaw solar and energy storage project' to build, fund and operate a solar and energy storage project which, it is stated, would provide up to 249MW of renewable energy and would be enough to power approximately 123,000 homes annually.
The areas surround Cowbridge and a number are within this Council's area. The article was forwarded to all Members for information.
- Item 15: Place, Date and Time of the next Meeting – Thursday, 8th October 2026, 7.00pm at Llanfair Primary School.**

..... Chairman.

Date: 8th October 2026.

Chairperson's Initials.....