

LLANFAIR COMMUNITY COUNCIL
Minutes of Council Meeting held at
Llanfair Primary School
On Thursday, 2nd July, 2026 at 7.00pm.

Present: Chairperson: Councillor Liz Loch
Councillors : Steph Bonnar, Mary Llewellyn, Ray Simkiss, Jim Teague and Shaun Trigg.

In Attendance: Jackie Griffin, Clerk.

Item 1: Apologies for Absence.
Councillors Julian Hitchcock and Tim McIlveen.

Item 2: Declarations of Interest.
None.

Item 3: Community Police Matters.
PCSO Stephen Davies had forwarded the crime figures for May for the Council's area:
1 incident of Agricultural burglary/Hare Coursing.

It was reported that there are a lot of 'skid marks' on the roads in the locality likely to be caused by a motorist travelling at high speed probably at night.
The Clerk to report to the Police.

Item 4: To consider and approve the minutes of the Meeting held 4th June 2026.
Proposed by Councillor Simkiss, seconded by Councillor Loch and **resolved** that the minutes of the Meeting held on 4th June 2026 be approved.
Councillor Loch signed the minutes.

Item 5: Matters arising from the Minutes, which are not included in this Agenda.
No matters arising.

Item 6: Chairperson's Report.
Councillor Loch advised that she will be meeting with the Chairpersons of Llandow Community Council and Llanmaes Community Council to discuss matters relating to the Boundary changes taking effect after the next Election in May 2027.
Councillor Loch will be attending the next meeting of the Local One Voice Wales Committee meeting on 20th July 2026.

Item 7: Clerk's Report
7.1 **Finances.**
Bank balance was noted at **£3,439.25** (Current Account £1,474.56 and Business Reserve Account £1,964.69).

Payments made since last meeting are:
Clerk's Salary (June) - £199.48;
HMRC Tax (June) - £49.80;

Chairperson's Initials.....

Llanfair Primary School (Hire of room for meeting 14.5.26) - £45.00;
St Hilary Village Hall (Hire for holding meeting 4.6.26) - £45.00.

Payments due to be made are:

Clerk's Salary (July) - £199.48;
HMRC Tax (July) - £49.80.

Proposed by Councillor Bonnar, seconded by Councillor Simkiss and **resolved** that all payments due be made.

Item 8: To report on Highway Issues.

It was reported that a 'hole' has been dug out between the Rectory and Ty'r Ardd in Llandough and it has not been filled in.

Item 9: To discuss the Vale of Glamorgan Community Councils Boundary Changes.

The Clerk advised that she had attended a meeting with the Monitoring Officer at which the Boundary changes were discussed. Points made were:

- The Vale Council will set the precept for the new Council.
- Current Clerk to complete the accounts up to 31st March 2027.
- The successor Council to complete the audit and annual return.
- A budget calculation requirement to be completed by current Clerk to assist the new Council.

Item 10: To consider/approve the Annual Report for the year ended 31st March 2026.

The Clerk had completed a draft Annual Report which had previously been circulated to Members in advance of meeting giving an opportunity to read it.

Proposed by Councillor Bonnar, seconded by Councillor Simkiss and **resolved** that the report be accepted and uploaded onto the Council's website. The report to be printed and delivered to each house in the Council's area in September with a note giving notice of the changes to take place following the Town and Community Councils Elections in May 2027 and encouraging residents to stand for Election to the new Community Council.

The Clerk was thanked by the Members for the work carried out to complete the Annual Report.

Item 11: Reports of Representatives.

Councillor Bonnar advised that due to a clash of meetings, she will watch the Community Liaison meeting taking place this evening, on youtube, and will circulate some notes she will prepare.

Item 12: Correspondence and Publications which do not necessarily require discussion. i.e for noting only – *previously sent out by e-mail.*

12.1 VGC (Vale of Glamorgan Council) – Business Support Newsletters 5th June 2026.

12.2 OVW (One Voice Wales) – E-bulletin

All items were forwarded to Councillors prior to the meeting and were noted.

Item 13: Correspondence from Residents.

13.1 The St Hilary Ward Councillors Llewellyn and Loch had contacted the Clerk asking that enquiries be made with the Vale Council with regard to the small area of land in front of the Village Hall and adjoining property known as 'The Triangle'. The Vale Council had confirmed that The Triangle is registered as Common Land and with it being surrounded by Highways, it is the responsibility of the Highways Department. The Vale Council had removed the white stones which had marked the boundary and also a shrub which, it was confirmed, had been illegally planted.

Item 14: Planning Matters

14.1 Planning Application No. **2026/00415/FUL**

Location: Elm Tree Cottage, St Hilary

Proposal: First floor extension, new roof, windows, doors and external cladding. Installation of solar panels, heat source pump and free-standing sauna.

No objection.

14.2 Planning Application No. **2026/00432/FUL**

Location: Glenview, St Hilary

Proposal: Proposed alterations and extensions to existing property, including alterations to the roof, dormer extensions, removal of an existing conservatory and proposed replacement single storey extension. The proposal also includes an extension to existing garage to incorporate a car port.

No objection.

Item 15: Place, Date and Time of the next Meeting - Thursday, 3rd September 2026, 7.00pm at St Hilary Village Hall.

..... Chairman.

Date: 3rd September 2026.