

**LLANFAIR COMMUNITY COUNCIL**  
**Minutes of Council Meeting held via Zoom**  
**On Thursday, 9<sup>th</sup> January 2025 at 7.00pm.**

**Present:** Chairperson: Councillor Jim Teague  
Councillors : Steph Bonnar, Mary Llewellyn, Liz Loch, Tim McIlveen  
and Ray Simkiss.

**In Attendance:** Jackie Griffin, Clerk.

**Item 1: Apologies for Absence.**  
Councillors Julian Hitchcock and Shaun Trigg.

**Item 2: Declarations of Interest.**  
None declared.

**Item 3: Community Police Matters.**  
19/12/2024 (St Mary's Church)  
Report of a single vehicle road traffic accident.  
Outcome: Police attended no injuries driver had lost control of the vehicle,  
recovery arranged and occurrence finalised.

31/12/2024 (St Hilary)  
Report of poachers on common land.  
Outcome: Police attended and spoke to all parties involved word of advice  
given.

**Item 4: To consider and approve the minutes of the Meeting held 5<sup>th</sup> December 2024.**  
**Proposed** by Councillor Llewellyn, seconded by Councillor Simkiss and  
**resolved** that the Minutes of the Meeting held on 5<sup>th</sup> December 2024 be  
approved. Councillor Teague will sign the Minutes at the next meeting.

**Item 5: Matters arising from the Minutes, which are not included in this Agenda.**  
5.1 Item 6.2 – Councillor Llewellyn reported that the road sign pointing in the  
wrong direction has now been corrected by the Highways Department.

**Item 6: Chairperson's Report.**  
No items to report on.

**Item 7: Vale of Glamorgan Councillor's Report.**  
No Vale Councillor present.

**Item 8: Clerk's Report**  
8.1 **Finances.**  
Bank balance was noted at **£5,891.15** (Current Account £2,962.58 and  
Business Reserve Account £2,928.57).

Chairperson's Initials.....

**Payments made since 5<sup>th</sup> December 2024 are:**

Clerk's Salary (December) - £191.40;

HMRC Tax (December) - £47.80;

*All of the following cheques have now been paid at the bank:*

Audit Wales (External audit fee for year ended 31<sup>st</sup> March 2024) - £200;

Society of Local Council Clerks (Membership for the next 12 months shared 50% with St Donats Community Council) - £56;

Llanfair Primary School (hire of hall for meetings October 2024 to April 2025) - £180.00;

St Hilary Village Hall (to assist with purchase of a village bench – grant payment) - £386.35;

St Hilary Village Hall (Rent for Hall for meeting of 7<sup>th</sup> November) - £30.

*The following cheque is yet to be presented at the bank:*

Wales Air Ambulance – (donation/grant aid) - £50.

**Payments due to be made are:**

Clerk's Salary (January) - £191.40;

HMRC Tax (January) - £47.80.

St Hilary Village Hall (fee for cancellation of the hire of the hall, not required due to meeting being held via Zoom in consideration of the bad weather) - £15.

**Proposed** by Councillor Bonnar, seconded by Councillor McIlveen and **resolved** that all payments due be made.

**Receipts:**

**Third and final precept via the Vale of Glamorgan Council - £1,947.00.**

**Item 9:**

**To discuss and set the Precept for the financial year 2025/2026.**

The Clerk had prepared forecast figures of receipts, payments and bank reconciliation up to 31<sup>st</sup> March 2025 (end of the financial year). The forecast receipts for the current financial year are £5,856.80 with payments of £5,477.87. The expected balance as at 31<sup>st</sup> March 2025 is £4,500.67.

The precept on a Band D property for the past two years has been £15.06.

An increase in the precept of £1 would result in an extra £393. Members agreed that with the income expected to exceed expenditure, it is unnecessary to raise the precept for the forthcoming financial year.

**Proposed** by Councillor Simkiss, seconded by Councillor Bonnar and **resolved** that the precept should remain at the current level of £15.06 on a Band D property for the next financial year 2025/2026.

**Item 10:**

**To consider the Clerk's National Salary Award 2024/2025.**

The Clerk is currently paid £14.95 per hour which is at spinal point 17.

The Local Government Association has now notified NALC (National Association of Local Council) that agreement has been reached on new pay scales for 2024-2025. The new pay rate for SCP 17 is £15.58 and Employers are encouraged to implement the pay award as swiftly as possible and back date the payment to 1<sup>st</sup> April 2024 though it is a Council's decision what to pay their employees.

The Clerk is contracted to work 16 hours per month therefore the gross monthly rate would be £249.28.

**Proposed** by Councillor Simkiss, seconded by Councillor Llewellyn and **resolved** that the new payment is implemented and backdated to 1<sup>st</sup> April 2024.

**Item 11: To update on incidents of HGV issues in St Hilary Village.**

It was reported that some white lining painting of 20mph on roads in St Hilary Village has been carried out. Some of the places where this has happened seem to be 'illogical'.

Members were pleased to report that no incidents of HGVs getting 'stuck' in St Hilary have occurred during the past month.

Vegetation at 'The Rocky' has been cut back making viability clearer at that junction.

There has been an incident of 'fly tipping' on St Athan Road and it has been reported to the Vale Council. The dumped items are yet to be collected. If the items are still in the verge in 7 days, the Clerk will report the 'fly tipping' again.

**Item 12: Reports of Representatives.**

Community Liaison meeting taking place on 30<sup>th</sup> January.

One Voice Wales Local Committee meeting taking place on 27<sup>th</sup> January.

**Item 13: Correspondence and Publications which do not necessarily require discussion. i.e for noting only – previously sent out by e-mail.**

13.1 OVW (One Voice Wales) – Training Dates for December 2024 to March 2025.

13.2 VGC (Vale of Glamorgan Council) – Business Support Newsletter 13<sup>th</sup> December 2024.

13.3 Transport for Wales – Questionnaire – 'Your Opinion Matters'.

13.4 OVW – Cost of Living Crisis Project – Information and Resources.

13.5 OVW – Age without Limits Day: Micro-grants for Age-friendly Communities.

13.6 Planning Aid Wales – December Newsletter.

13.7 Via OVW – Review of Senedd Constituencies.

**All items were forwarded to Councillors prior to the meeting and were noted.**

**Item 14: Correspondence from Residents.**

No items.

**Item 15: Planning Applications.**

15.1. Planning Application No. **2024/01130/FUL**

Location : Lake Farm Barns, St Athan Road, Cowbridge

Proposal : New artists studio outbuilding and associated external works.

The Members **resolved** that the plans provided were insufficient in detail for them to make considered observations.

15.2 The Clerk reported that a Section 78 Appeal has been lodged with the Planning and Environment Decisions Wales (PEDW) in respect of Planning Application No. **2023/01131/FUL** – Five Acres, St Hilary for the purpose of the erection of cattery, retention of log cabin for 3 years (rural enterprise dwelling), amendment to access which was refused by the Vale of Glamorgan Council’s Planning Department.

**Item 16: Place, Date and Time of Next Meeting**  
**Thursday, 6<sup>th</sup> February 2024, 7.00pm at Llanfair Primary School.**

..... Chairman.  
Date : 6<sup>th</sup> February 2024.

DRAFT