

LLANFAIR COMMUNITY COUNCIL
Minutes of Council Meeting held at
St Hilary Village Hall,
On Thursday, 7th November 2024 at 7.00pm.

Present: Chairperson: Councillor Jim Teague
Councillors : Steph Bonnar, Julian Hitchcock, Mary Llewellyn (*via Zoom*)
and Liz Loch.

In Attendance: Jackie Griffin, Clerk.

Item 1: Apologies for Absence.
Councillors Tim Mcilveen, Ray Simkiss and Shaun Trigg.
Vale Councillor R Fisher.

Item 2: Declarations of Interest.
Councillor Loch – Item 10 – Application for Grant Funding made by St Hilary Village Hall of which Councillor Loch is a Committee Member.

Item 3: Community Police Matters.
PCSO Davies had supplied the following crime statistics:

- 24/10/2024 (St Hilary)
Report of Road Traffic Collision.
Outcome: Lorry has collided with the side of the house, details of lorry noted for insurance purposes occurrence finalised.
- 05/10/2024 (St Hilary)
Report of Verbal altercation with the driver and passengers of an oncoming car in the lane.
Outcome: Incident reported to police the following day, the vehicle belonging to the aggressors found abandoned. Vehicle registered as SORN with DVLA occurrence finalised subjects not identified.
- 05/10/2024 (St Hilary)
Report of off-road motorbikes driving round without number plates.
Outcome: Police attended no sightings of off-road motorbikes occurrence finalised.
- 04/10/2024 (St Mary Church)
Report of trespass.
Outcome: No suspects or vehicles identified occurrence finalised.

Item 4: To consider and approve the minutes of the Meeting held 3rd October 2024.
Proposed by Councillor Bonnar, seconded by Councillor Loch and **resolved** that the Minutes of the Meeting held on 3rd October 2024 be approved.
Councillor Teague signed the Minutes.

Item 5: Matters arising from the Minutes, which are not included in this Agenda.
5.1 Councillor Bonnar reported that the ‘Road Sweeper’ had been around St Mary Church Village and leaves had been collected via garden waste.

Chairperson’s Initials.....

5.2 Councillor Hitchcock reported that a resident of Llandough had met with a Highway Officer from the Vale of Glamorgan Council following contact that he had made to point out issues including the overgrown verges, the potholes and the deteriorating road surface.

Item 6: Chairperson’s Report.
No report.

Item 7: Vale of Glamorgan Councillor’s Report.
No Vale Councillor present.

Item 8: Clerk’s Report
8.1 **Finances.**

Bank balance was noted at **£5,261.97** (Current Account £2,346.33 and Business Reserve Account £2,915.64).

Payments made since 3rd October 2024 are:

Clerk’s Salary (October) - £191.40;
HMRC Tax (October) - £47.80.

Payments due to be made are:

Clerk’s Salary (November) - £191.40;
HMRC Tax (November) - £47.80;
Audit Wales (External audit fee for year ended 31st March 2024) - £200;
Society of Local Council Clerks (Membership for the next 12 months shared 50% with St Donats Community Council) - £56;
Llanfair Primary School (hire of School for meetings from October 2024 to April 2025) - £180.00.

Proposed by Councillor Bonnar, seconded by Councillor Teague and **resolved** that all payments due be made.

Receipts:

No monies received.

Item 9: To update on incidents of HGV issues in St Hilary Village.
It was reported that an HGV had collided with a garden wall recently.

Item 10: Request for Grant Funding.
An application to assist with the purchase of a new bench to replace a dilapidated one on the village green in St Hilary. The ‘Community Cafe’, which meets monthly, have raised £200 towards the purchase which will cost £586.35 and the application requests the balance of £386.35. The Members unanimously supported the application.
Proposed by Councillor Bonnar, seconded by Councillor Hitchcock and **resolved** that in pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfies the requirements of that section approves the payment of £386.35 to St Hilary Village Hall.

Item 11: To consider Model Financial Regulations for Town and Community Councils in Wales forwarded by One Voice Wales.

The document was forwarded to Members prior to the meeting.

Proposed by Councillor Teague, seconded by Councillor Bonnar and **resolved** that the updated Financial Regulations are adopted.

Item 12: Reports of Representatives.

Councillor Bonnar was unable to connect to the recently held Community Liaison Committee meeting and would ask for the recording to be made available to her.

Item 13: Draft Annual Report 2025/26 of the Independent Remuneration Panel for Wales.

The document had been forwarded to Members prior to the meeting. The proposals were practically the same as the previous year and the Members had no comments to make on the draft report.

Item 14: Correspondence and Publications which do not necessarily require discussion. i.e for noting only – *previously sent out by e-mail.*

14.1 OVW (One Voice Wales) – Senedd Inquiry into the role, governance and accountability of the Community and Town Council sector.

14.2 VGC (Vale of Glamorgan Council) – Business Support letter 18th October 2024.

14.3 Urdd National Eisteddfod – Appeal for support 2025.

14.4 Clerks and Councils Direct Publication – November 2024.

14.5 Vale of Glamorgan Council’s ‘Reshaping Services Update’.

14.6 OVW – Notice of Department of Work and Pensions Scam.

14.7 Planning Aid Wales – ‘Community Engagement in Planning – Lessons from across Wales’ – 14th November 2024.

All items were forwarded to Councillors prior to the meeting and were noted.

Item 15: Planning Applications.

15.1 Decisions on recent planning applications.

Planning application No. **2023/00277/1/CD** – Discharge of Condition no. 3 of application 2023/00277/LBC. Replacement of 16 softwood windows and 2 softwood doors with new Accoya hardwood 4/6/4 windows and doors - Village Farm, St Hilary – **approved.**

Item 16: Place, Date and Time of Next Meeting

Thursday, 5th December 2024, 7.00pm at Llanfair Primary School.

..... Chairman.

Date : 5th December 2024.