

LLANFAIR COMMUNITY COUNCIL
Minutes of Council Meeting held at
St Hilary Village Hall,
On Thursday, 5th September 2024 at 7.00pm.

Present: Chairperson: Councillor Jim Teague
Councillors : Steph Bonnar, Liz Loch, Tim McIlveen, Ray Simkiss
and Shaun Trigg.

In Attendance: Jackie Griffin, Clerk.

Item 1: Apologies for Absence.
Councillors Julian Hitchcock and Mary Llewellyn.
Vale of Glamorgan Councillor R Fisher.

Item 2: Declarations of Interest.
None declared.

Item 3: Community Police Matters.
PCSO Davies had forwarded the incident figures cover 1st June to 21st August:
02/06/2024 (St Hilary)
Report of Intruders on solar farm
Outcome: Officers attended no vehicles or person were found occurrence
closed.

16/06/2024 (St Hilary)
Report of a Public Order offence.
Outcome: Under investigation

20/07/2024 (St Hilary)
Report of a single-vehicle road traffic collision.
Outcome: Road closed and managed by Police, fire brigade removed injured
party from vehicle and vehicles recovered from scene.

14/08/2024 (St Mary Church)
Report Vehicles speeding ASB
Outcome: Speed scoping to be carried out by officer and information passed
to Go Safe Cymru.

Councillor Loch advised of reports of 'Hare coursing' in St Hilary on 23rd
August. Warnings to local farmers was shared on 'Farm Watch' with
sightings of a red 4x4 suzuki truck being used.

Item 4: To consider and approve the minutes of the Meeting held 11th July 2024.
Proposed by Councillor Loch, seconded by Councillor Bonnar and **resolved**
that the Minutes of the Meeting held on 11th July 2024 be approved.
Councillor Teague signed the Minutes.

- Item 5: Matters arising from the Minutes, which are not included in this Agenda.**
- 5.1 Councillor Loch reported that following a number of requests to the Vale of Glamorgan Council, ‘Drop Kerbs’ are to be installed either end of the pavement at Church Crescent in St Hilary.
It was agreed that a ‘flyer’ note should be prepared for posting into the houses at Church Crescent with a notice prepared for the Community Council Notice Board.
- 5.2 Councillor Simkiss advised that, despite a request being made for the ‘Road Sweeper’ to visit Llandough village by the Clerk, this has not yet been done. The Clerk advised that the Road Sweeper was out of order for some time but a request was made to advise the Clerk once it is evident that a visit had been made.
- 5.3 Councillors reported that the recent resurfacing work carried out to the St Athan Road has resulted in a vast improvement. The Clerk advised that she would email the Highways Department to acknowledge and thank the department for the positive improvement.

Item 6: Chairperson’s Report.
No items to report.

Item 7: Vale of Glamorgan Councillor’s Report.
No Vale Councillor present.

Item 8: Clerk’s Report
8.1 **Finances.**

Bank balance was noted at **£6,143.32** (Current Account £5,227.68 and Business Reserve Account £915.64).

Payments made since 11th July 2024 are:

- Clerk’s Salary (July and August) - £382.80;
- HMRC Tax (July and August) - £95.60;
- St Hilary Village Hall (hire for July meeting) - £30;
- J Griffin (Reimbursement for Councillor Planning Training Course) - £40.

Payments due to be made are:

- Clerk’s Salary (September) - £191.40;
- HMRC Tax (September) - £47.80;
- St Hilary Village Hall (hire for this meeting) - £30.
- J Griffin (Reimbursement of Zoom Fees April – August 2024) – £77.95;
- J Griffin (Reimbursement for Councillor Planning Training Course) - £40;
- Audit Wales (Audit Fees 2021/2022) - £255.

Proposed by Councillor Teague, seconded by Councillor Loch and **resolved** that all payments due be made.

Receipts:

Second Precept Payment via Vale of Glamorgan Council - £1,948.

- 8.2 **Vale of Glamorgan’s Town and Community Councils Boundary Review.**
 The Clerk suggested that as the final proposals have still not be published by the Welsh Government, that One Voice Wales is asked to chase up the matter with the Local Government Minister. Members supported the suggestion.
- The Clerk then suggested that once the outcome is confirmed, a newsletter is prepared advising members of the community of the changes and shared between the Councillors and Clerk for delivery around the villages.
- Item 9: To discuss issue of scam telephone calls and e-mails.**
 A number of Members had received a scam e-mail from one of the Councillors. Members were reminded to be very careful when receiving suspect e-mails and do not open any attachments. Checking the e-mail address of the sender can give a clue on whether the e-mail is a genuine one.
- Item 10: To update on incidents of HGV issues in St Hilary Village.**
 It was reported that there have been no issues recently.
- Item 11: To discuss the hire of Llanfair Primary School to hold Community Council meetings on alternative months.**
 Prior to the pandemic, alternative monthly meetings were held at Llanfair Primary School. Members have been hoping to return to the school and agreement to this has now been given by the Head Teacher.
 The booking form and hiring conditions had been circulated to all the Members with the agenda.
Resolved to hold alternative monthly meetings at Llanfair Primary School beginning on 3rd October 2024.
 Clerk to complete booking form and return to the School.
- Item 12: Reports of Representatives.**
- 12.1 Councillor Bonnar reported that the next Community Liaison is scheduled for 10th October 2024.
- 12.2 Councillor Loch reported that she had attended the Local Committee meeting of One Voice Wales on 15th July at Cowbridge Town Hall.
 The Clerk had also been in attendance and gave the following report:
 There was a presentation by two employees of ‘Llais’, Daniel Price, Regional Director and Amy English, Deputy Regional Director.
 Llais is ‘Your voice in Health and Social Care in Wales’.
 Llais was set up by the Welsh Government, is an independent organisation and the objective is to ensure a consistent service in the Plan and Delivery of Health and Social Care services in Wales.
 Llais has replaced the ‘Community Health Councils’ which only covered Health delivery and not Social Care. They cover the following:
1. Engagement – to gather views of people’s experiences of health and social care services.
 2. To work with decision makers through making representations; put in systems and produce reports.

3. Offer an Advocacy Service – to help people make complaints which can be complex. The service is open to all residents in Wales.
Llais has just been set up so it is working to raise awareness within the community and is seeking volunteers to assist them in their work.

Contact details are:

Cardiffandvaleenquiries@llaiscymru.org 02920 750112

cwmtafmorgannwgenquiries@llaiscymru.org 01443 405830

Website – www.llaiswales.org

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- The meeting began with the AGM.
The Chairman addressed the Members and thanked OVW staff; the Vice Chair, representatives and was pleased to report that Membership of the Organisation is increasing.
- The current Chairman, Cllr John Hughes, was reappointed for a further year with the Vice Chair, Cllr Mike Cuddy, reappointed for another 12 months as well.
- A representative for Cwm Taf Morgannwg University Health Board Stakeholders Group – Cllr Paul Deenik was appointed.
- The current representatives for:
Cardiff and Vale University Health Board Stakeholders group – Cllr Richard Cox; Glamorgan Heritage Coast – Cllr Alec Trousdell, were both reappointed for a further 12 months.
- The meeting dates for the next 12 months were set at:
28th October (Remote); 27th January 2025 (Remote); 14th April 2025 (at Town Hall) and 21st July 2025 (at Town Hall).
- The Ordinary Meeting was then held.
- One Voice Wales has supported the suggestion to be made to the Independent Remuneration Panel to increase the ‘Senior Allowance’ to £1,000 from £500 per annum.
- There was a fair amount of debate on ‘Charters’ made between the Unitary Authorities and Town and Community Councils.
- Training was discussed:
 1. A free toolkit for finance and governance to be supplied.
 2. The bursary open to some Councils, depending on their precept, is only available to Councillors and not Clerks.
 3. There are 3 new modules available: Biodiversity 1 and 2 and Nature Management.
 4. There will be more courses available on digital information.
 5. It was suggested that the finance course is split into 2 separate courses to serve large councils and smaller councils.
- It was reported that support for Windows 10 will end on 14th October 2025.
- There was a debate on the Audit process and a suggestion put forward that Audit Wales be asked to explain why a Council has received an ‘Qualified’ (failed) Audit.
- A final update on the taxation of Councillors Allowances was shared.
- Disappointment was expressed by the Chair on the poor attendance levels at meetings. It was suggested that all meetings be hybrid as well as in person, but it was stated that this was not a requirement for OVW. One Councillor said that the content of the agenda was the same each meeting and that the

same items are discussed time and again which is putting people off from attending.

- Suggestions for guest speakers at future meetings were asked for:
 1. Emma Wools – Police and Crime Commissioner was suggested.
 2. The Local Government Minister.
 3. A speaker on Public Transport.
- Meeting closed at 9.20pm.

Item 12: Correspondence and Publications which do not necessarily require discussion. i.e for noting only – *previously sent out by e-mail.*

- 13.1 Vale of Glamorgan Council (VGC) – Business Support Newsletters – 9th and 23rd August 2024.
- 13.2 RSPCA via One Voice Wales (OVW) – Hedgehog Fact Sheet.
- 13.3 OVW – August 2024 Bulletin.
- 13.4 OVW – Training Dates for August and September 2024.
- 13.5 OVW – Introduction to Eden Project Community Action Online Course.
- 13.6 OVW – Funding from Vale Nature Partnership.
- 13.7 VGC – Vale 50+ Strategy Forum.
- 13.8 OVW – ‘News from the Cost of Living Crisis Support Team’.
- 13.9 Natural Resources Wales, via OVW – Free resources to help tackle fly-tipping.
- 13.10 Bruno Peek CVO OBE OPR, Pageantmaster, via OVW – VE Day 80 ‘A Shared Moment of Celebration – 8th May 2025.
- 13.11 Save a Life Cymru, via OVW – Information regarding defibrillators.
- 13.12 GVS (Glamorgan Voluntary Services) – Health& Social Care and Wellbeing ebulletin 15th August 2024.
- 13.13 Tenovus Cancer Care, via OVW – Cancer Care Support.
- 13.14 OVW – Members’ Attendance at Meetings – 6-month rule.
- 13.15 OVW – National Conference 16th October 2024.
- 13.16 Cyber Resilience Centre for Wales Newsletter – August 2024.

All items were forwarded to Councillors prior to the meeting and were noted.

Item 14: Planning Applications.

- 14.1 Planning Application No. **2024/00670/LBC**
Location: The Old Rectory, Talbot Terrace, St Mary Church
Proposal: Removal and rebuilding of dangerously leaning chimney stack.
No objection.

14.2 Decisions on recent Planning Applications.
Planning Application No. **2024/00511/FUL** – Proposed external porch to front of existing property at Oaklands, St Hilary – **Grants permission with 3 conditions.**

Item 15: Place, Date and Time of Next Meeting
Thursday, 3rd October 2024, 7.00pm at St Hilary Village Hall.

..... Chairman.
Date : 3rd October 2024.